

The Enclave at Mill Point – Resident Gate Access Record

Please return the completed form to IMC Management.

- Property Address: _____

- Names(s), as listed on the deed or rental agreement:
 - 1. _____
 - 2. _____

- Date of Possession _____

- Email address(es): _____

- Resident Name(s) to be listed in Gate Access Directory (Last name, first initial) and cellular or house phone you wish dialed from the gate access box (pressing “9” on your phone keypad will remotely open the gate for your caller):
 - 1. Name: _____ Phone: _____

 - 2. Name: _____ Phone: _____

- Personal code for entrance into the community: (Please choose a four-digit code. This code will be used to open the gate 24 hours per day – provide up three choices in case one code has already been issued.)
 - 1. _____ 2. _____ 3. _____

- Unique contractor code: (This code will be used for service calls, deliveries, etc and only functions from 7am – 8pm – provide up to three choices):
 - 1. _____ 2. _____ 3. _____

You should have been given gate remotes by the prior owner / landlord. If you did not, or need a replacement, remotes cost \$35 each. Checks may be made payable to The Enclave at Mill Point THA.

- Do you have remote gate controls? _____ How many? _____
 - Gate control #s 1. _____ 2. _____
3. _____ 4. _____

FOR THA USE ONLY

Date form received: _____

ID of remotes issued: 1. _____ 2. _____ 3. _____ Date of issuance: _____

Date entered into system: _____ by _____

Form of payment: _____